

STANDARD CONDITIONS FOR ALL VOLUNTARY ORGANISATIONS IN RECEIPT OF FINANCIAL SUPPORT FROM DERBYSHIRE COUNTY COUNCIL

1. That the organisation informs the County Council immediately it is unable to accept or comply with any of the following conditions.
2. That the organisation shall ensure all people receive equal treatment taking into account their age, sex, marital status, sexual orientation, race, creed, colour, ethnic or national origin or any disability.
3. That the County Council reserves the right to reclaim the financial assistance or its equivalent, if it is not used by the organisation for the purposes approved and in compliance with the standard conditions.
4. That the grant is used within one year from the date of the offer unless otherwise agreed by the Council.
5. That proper accounts are kept of the finances of the organisation and are made available for inspection if requested by the County Council.
6. That receipted invoices be provided immediately to the Council where the grant is specifically given to purchase equipment or similar "one-off" expenditure.
7. That an annual report and independently examined accounts are produced by the organisation and forwarded to the County Council. (Where the grant is less than £250 the Council will not require the documents).
8. The grant is given on the understanding that the County Council will not be held responsible for any action of the organisation or anyone acting on its behalf. The organisation is advised to take out adequate insurance to cover its activities.
9. That it is the responsibility of the organisation to determine and meet statutory requirements relating to its operation.
10. That the County Council is offered the opportunity of being represented on the organisation's Management Committee.
11. That the organisation shall not use the financial assistance to publish material which appears to be designed to affect public support for a political party.
12. Where a grant of over £5,000 is offered, proper recognition of the County Council's support be given by reference on official stationery and in any publicity material for the organisation. In the case of capital grants in excess of £5,000, recognition should be in a more permanent form, such as a plaque.
13. That the organisation agrees to co-operate in any County Council initiated evaluation exercise on the benefits and use made by the Council's support.
14. That the County Council's staff have right of access to the organisation's records to verify compliance with the conditions attached to the grant award.
15. That the organisation gives consideration to the environment impact of its activities and reduces any detrimental impact wherever possible.

I hereby agree that the _____
(Name of Organisation)

will abide by the standard conditions for receipt of grant aid.

Signed _____

Position in Organisation _____ Date _____